

**Tender Fee: Rs. 5,000/- (Non-refundable) In Shape of Pay order in favor of Shaheed Mohtarma Benazir Bhutto Institute of Trauma**

## **STANDARD BIDDING DOCUMENTS**



**GOVERNMENT OF SINDH**

**SHAHEED MOHTARMA BENAZIR BHUTTO  
INSTITUTE OF TRAUMA (SMBBIT),  
KARACHI**

**TENDER TITLE:**

“PROCUREMENT OF DRUGS / MEDICINES /  
CONTRAST MEDIA AND ALLIED ITEMS ON  
FRAMEWORK CONTRACT BASIS (SPPRA RULE  
15(B))”

**TENDER REFERENCE #**

**PROC/SMBBIT/(D&M-03)/2023-24**

**NOTE:**

1. No tender will be accepted after closing of the Tender box, what so ever reason may be.
2. All the participants must sign each & every page of bid documents; else offer will be rejected.

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## **BIDDING DATA SHEET**

Procuring Agency	SMBB Institute of Trauma
Address	Chand Bibi Road, Karachi
Bid Validity	90 Days, As per SPPRA Rule 2010 (amended till date)
<b>Amount of Bid Security</b>	<b>5% of Total Bid Quoted Price</b>
Last date of Selling of Bid	As per mentioned in NIT
Date of Submission of Bid	As per mentioned in NIT
Place of Submission	13 <sup>th</sup> Floor, Planning and Procurement Department, SMBB Institute of Trauma, Karachi
<b>Performance Security</b>	<b>5% of the Contract Value</b>
Language of Bid	English
Currency of Bid	PKR
Bidding Procedure	Single Stage One Envelope Procedure 46(1)
Advance Payment	No Advance Payment will be allowed
Period of Completion	Financial Year 2023-24
Liquidity Damages	@0.03 percent of the Contract Price for each day of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price. Once the maximum is reached, the purchaser may consider termination of the contract.
Inspection Authority	Inspection Committee of SMBB Institute of Trauma.
Place of Delivery	Store Department of SMBB Institute of Trauma, Karachi, and satellite trauma centers in different locations of Sindh Province.

# **INSTRUCTIONS TO BIDDERS**

1. Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT) invites sealed bids on Single Stage One Envelope Procedure 46(1) as per Sindh Public Procurement Rules 2010, (Amended till date) from Manufacturers/Importers/Sole Agents/ Distributors for **“Procurement of Drugs / Medicines / Contrast Media and Allied Items on Frame Work Contract Basis” Tender Ref. # PROC/SMBBIT/(D&M-03)/2023-24.**
2. The tender shall be submitted with all documents in sealed envelope. The envelope must contain tender inquiry Number on the top, the name of the Bidder should be affixed on the face of the envelope. Envelope should be sealed and addressed to Planning & Procurement Department Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi and inserted in Tender box by hand or mail on the scheduled date and time, else tender will not be entertained and would be returned unopened to the bidders.
3. Bidders are required to check that Tender Documents issued to them are complete in all respects as per table of content.
4. Bidders should examine carefully the table of content. They should visit and inspect the site at their own expense, responsibility and obtain all necessary information prior to submitting the tender. Any detail/specification missing in the document should be obtained from **Planning & Procurement Department, SMBBIT – Karachi** before bidding. Once the tender is submitted, it will be assumed that no further clarification was required.
5. Tender Fee in shape of pay order in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)** must be attached; else the offer will be rejected.
6. Bidder will attach **BID SECURITY** (as per amount mentioned under Bidding Data) in shape of pay order issued from any scheduled Bank of Pakistan in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT), Karachi submits with proposal.** In case of bid(s) not accompanied by the bid security & amount of bid security short for reason or any calculation error from bidder side shall be rejected.
7. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
8. The Bidder shall indicate on the appropriate Price Schedule (in PKR) the units (where applicable) and total bid price of the goods/services it proposes to supply/execute under the contract.
9. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the Procuring Agency may seek and accept clarification to the bids that do not change substances of the bids.
10. The Procuring Agency may reject all or any bid or proposal at any time prior to the acceptance of a bid or proposal. Subject to relevant provision of SPPRA Rules, 2010 (Amended till Date) The Procuring Agency upon request communicate to bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.

11. The quoted rates should include all costs of whatsoever description and expenses necessary for the whole work together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly.
12. No unauthorized alteration may be made in the Tender documents. If any such alteration is made, tender may be liable for rejection.
13. Clarification, revision, addition or deletion, in the tender documents may be made by the authority before the submission and opening of Tender in the form of Addendum/Corrigendum. This will be made only by formal Addendum/ Corrigendum issued by the concerned authority and will become part of the contract documents. Each Addendum shall be signed by the Vendor and returned with other Tender documents.
14. The vendor has to quote only one rate for each work as per tender specifications. Hand written tenders or any over writing, cutting, should be signed.
15. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the Bidding Data of the Tender.
16. Contractors who will win the tender will be required to enter into a Contract Agreement as defined in the Form of Agreement.
17. No bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
18. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
19. Conditional tender and tender without bid security shall not be considered.
20. Bids shall remain valid for a period of 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules. Bids shall remain valid for the period mentioned after the date of bid opening, a bid valid for a shorter period shall be rejected by the SMBBIT as nonresponsive.
21. Bids submitted late due to any reason whatsoever, shall not be considered and returned unopened to the bidder or his authorized representative.
22. Bid / offer will be evaluated as per criteria for evaluation of bid's terms & conditions.
23. **The quoted rates once offered by the firms will not be changed during the contract period.**
24. The quoted rates should be in Pak. Rupees and must be valid till **1 year from the date of Contract agreement**; Orders will be placed as per requirement after receiving demand from the concern department of Shaheed Mohtarma Benazir Bhutto Institute of Trauma.

25. All Bidders should provide at least **TWO SAMPLES FREE OF COST** of the each quoted products.
26. **All bidder(s) must submit samples (in commercial pack) of all quoted items as per specification mentioned in the technical bid; each sample pack should be marked with Section & Item # (as mentioned in bill of quantities and price schedule). List of sample along with item brochures / leaflet duly acknowledged should also be submitted in the office of Planning & Procurement Dept. 13th floor SMBB Institute of Trauma at least 2 days before the submission of the tender. Non submission of the samples will lead to rejection of item(s).**
27. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
28. **All the (applicable) Government taxes (Income Tax / Sindh Sales Tax (if applicable) / 0.35% Stamp Duty of the value of the contract amount will be affixed on the bills or on the contract agreement of the full contract value by the Contractors / Suppliers.**
29. **All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index, else Procurement Committee reserves the right to accept or reject bid.**
30. The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi.
31. Distributor once nominated by the manufacturer / importer will be for the whole contract period and manufacturer / importer cannot change its distributor during the contract period in any case.
32. No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
33. **If a bidder elects to submit alternative bid without enclosing a separate tender purchased slip/pay order and Bid security of requisite amount in shape of pay order, bid form and valid Manufacturer Authorization, all such alternative bids will be rejected as non-responsive.**

## **TERMS & CONDITIONS**

1. **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)** invites sealed bids on **Single Stage One Envelope Procedure 46(1)** as per Sindh Public Procurement Rules 2010, (Amended till date) from Manufacturers / Importers / Sole Agents / Distributors for “**Procurement of Drugs / Medicines / Contrast Media and Allied Items on Frame Work Contract Basis**” Tender Ref. # **PROC/SMBBIT/(D&M-03)/2023-24**.
2. **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security Bond in the shape of a Pay Order / Demand Draft or Bank Guarantee as per amount mentioned under Bidding Data in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)**. The same will be released after successful completion of supply & contract period. Moreover, security deposit shall be forfeited by the Procuring Agency if contractor fails to comply with terms and condition of the contract at any stage during contract period.
3. Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the bidder except withholding tax.
4. The firm will be responsible for supply of **Drugs / Medicines / Contrast Media and Allied Items** at consignee address. (**Shaheed Mohtarma Benazir Bhutto Institute of Trauma SMBBIT Karachi**) on **FOC basis**. If it fails, the Security Deposit will be forfeited.
5. Procurement Committee shall disqualify a bidder, whether pre-qualified or not, if it finds at any time, that the information submitted by bidder concerning his qualification and professional, technical, financial, legal, or managerial competence as bidder was false and materially inaccurate or incomplete at any stage.
6. The Procuring agency reserves the rights at the time of contract award to increase / decrease & delete, the items / quantities of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
7. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
8. 20% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 80% will be deposited by the Contractors / Suppliers themselves.

9. No tender will be entertained without Bid Security which will be forfeited to Government Treasury, in case of non-submission of Performance security within seven (7) days of receipt of letter of Acceptance.
10. Quantities of tender items are on estimated basis and could vary according to the amount sanctioned, released and as per discretion of Procurement Committee.
11. The Shaheed Mohtarma Benazir Bhutto Institute of Trauma Authority reserves right to increase / decrease or delete the quantities., at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during defined period.
12. All manufactured and other items should be used in accordance with the instructions, specifications in the Tender Document and also in accordance with generally accepted norms of good workmanship.
13. The Bidder shall sign and stamp the Integrity Pact provided at Bid in the Bidding Document for all Provincial Government procurement contracts. Failure to sign such Integrity Pact shall make the bidder non-responsive.
14. If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.
15. The technical bids evaluated in accordance with the technical specification given in the tender and sample submitted by the bidder. However, for cost effective and safe use, the product(s) like surgical items / medical devices and product(s) which require compatibility with existing equipment will be evaluated through technical expert / end user where applicable.
16. **PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS:** The SMBBIT Authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2010 (Amended till date).
17. The firm(s) / bidder(s), who have applied for registration of their product(s) in DRAP Islamabad, will submit attested copy of submitted application and challan fee. Furthermore, such bidder(s) also submit an undertaking on judicial stamp paper of Value Rs. 100/- that the said bidder(s)/ firm(s) have submitted all required documentation in DRAP and have fulfilled all legal requirements necessary for registration of their



product(s) in DRAP Islamabad Further till to date, have no any major allegation / objection from DRAP which may hinder the process of their product(s) registration.

- 18. All bidder(s) must submit samples (in commercial pack) of all quoted items as per specification mentioned in the technical bid; each sample pack should be marked with Section & Item # (as mentioned in bill of quantities and price schedule). List of sample along with item brochures / leaflet duly acknowledged should also be submitted in the office of Planning & Procurement Manager office 13<sup>th</sup> floor SMBB Institute of Trauma at least 2 days before the submission of the tender. Non submission of the samples will lead to rejection of item(s).**
- 19. All Bidders should provide at least TWO SAMPLES FREE OF COST of the each quoted products.**
20. Quoted rate of drugs should be less than existing trade price. The rate once quoted by bidder(s) / Firm(s) will not be changed during contract agreement period.
21. Printed price list of the manufacturer / importer for goods should be submitted.
22. After the acceptance of the tender by the bidder(s) / Firm(s), signing of the contract, Contract agreement valid for 1 year from the date of signing a purchase order will be issued during the Contract period and if purchase order is not executed by the bidder(s), the performance security shall be forfeited to the Government Accounts without any notice.
23. During the course of consumption, if any item is found to have short shelf life then after intimation to the bidder(s), it would be the responsibility of the bidder(s)/firm(s), to replace it with fresh stock of long shelf life. However, if the item becomes expired due to non-replacement by the bidder(s)/firm(s), well in time, then the firm will provide the fresh stock against the expired one, free of cost. The expired stock would be destroyed by the SMBBIT committee constituted for that purposes.
- 24. The quoted rates should be in Pak. Rupees and must be valid till contract agreement expiry, (Contract agreement valid for 1 year from the date of signing) Orders will be placed as per requirement after receiving demand from the concern department of Shaheed Mohtarma Benazir Bhutto Institute of Trauma.**
25. No tender will be entertained without Bid Security which will be forfeited to Government Treasury, in case of non-submission of Performance security within seven (7) days of receipt of letter of Acceptance, failure of the successful bidder to comply with the requirement of performance security shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the SMBBIT may make the award to the next evaluated Bidder or call for new bids.

26. The manufacturer / importer of sub-standard adulterated spurious, counterfeit, misbranded or contaminated medicine(s) item(s) etc., may be black listed by the competent authority (as per Rule-35 and relevant rules / regulations / polices / instructions of SPPRA).
27. If supplied goods are declared sub-standard, adulterated, Spurious, counterfeit, Misbranded or contaminated the Manufacturer and their Distributor are equally responsible and are bound to supply additional quantity of whole batch free of cost. (the case will be dealt in accordance to the Drug Act, 1976) (Where applicable).
28. The successful bidder shall pay the testing fees directly to the Provincial Drug Testing Lab or from federal Drug Testing Laboratory for the batches to be supplied and should supply extra quantity of drug / drugs used for testing purpose (where applicable).
29. The drugs shall be accompanied by the necessary warranty on Form 2-A (on non-judicial stamp paper) in accordance with the provision of the Drugs Act 1976 and rules framed there under. (Where applicable).
30. The supply should be executed in minimum number of batches.
31. **The Technical evaluation carried out by the Committee Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi will be final, which will be assessed on clinical experience basis of the consultant(s) in the relevant specialty.**
32. If a sample of a batch of drug or item is declared in contravention of section 3 / 23 of drugs act 1976 on the basis of test analysis report on presence of any foreign particle seen by the competent authority, those will be destroyed and payment will not be made to the supplier. The supplier will be responsible to provide the fresh stock of standard quality within 45 days against the rejected batch. Otherwise amount equivalent to the supplied quantity of defective goods will be deducted from their bill and action will be initiated against the offending firm according to the Drugs Act. 1976 on terms and condition of the tender, whichever is applicable.
33. Bids submitted under Joint Venture (JV) will not be considered and rejected as ineligible bidder.
34. Manufacturers / Importers / distributors will directly supply the goods as per supply order along with Bill of Warranty and Quality Certificate of each batch.
35. **PURCHASER'S RIGHT TO VARY QUANTITIES** The Shaheed Mohtarma Benazir Bhutto Institute of Trauma Authority reserves right to increase / decrease or delete the quantities of Drugs / Medicines according to the amount sanctioned / released at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during defined period.

- 36. SHELF LIFE REQUIRED:** No supply will be accepted having expiry date less than 70% of shelf life for the National manufacturer and 70% for imported items (wherever applicable).
- 37. REDRESSAL:** Redressal of Grievances & settlement of dispute will be as per SPPRA Rule-2010 (Amended 2019).
- 38. BID EVALUATION (T.E.R):** Bid evaluation will be considered on following grounds for approval of company.
- 39. If a bidder elects to submit alternative bid without enclosing a separate tender purchased slip/pay order and Bid security of requisite amount in shape of pay order, bid form and valid Manufacturer Authorization, all such alternative bids will be rejected as non-responsive.**
- 40. During the course of consumption, if any item is found to have short shelf life, SMBBIT Store management intimate before 6 months to bidder then after intimation to the bidder(s), it would be the responsibility of the bidder(s)/firm(s), to replace it with fresh stock of longer shelf life. However, if the item becomes expired due to non-replacement by the bidder(s)/firm(s), well in time, then the firm will provide the fresh stock against the expired one, free of cost. The expired stock would be destroyed by the SMBBIT committee constituted for that purposes. (Where Applicable)**
- 41. If the Bidder / Suppliers require Tax exemption facility regarding non deduction of Advance Income Tax vide CR No. 1(10) WHT/2001, dated 11th April, 2002, the required documents shall be submitted. The copy of the exemption certificate issued by the concerned authority must be attached and on a copy of Bill of Entry duly attached.**
- 42. The supplies should be stamped or print as “Govt. of Sindh Property” & “Not for Sale” with clear and indelible ink and delivered at the designated place of SMBBIT Karachi by the authorized representative of the firm at the risk and cost of the supplier. Any breakage or shortage of stock will be recovered from the supplier’s.**
- 43. Registration number, make or origin of the country of the drug must be mentioned for each item, for which quotation is given, otherwise it will not be considered. The bidder will also provide original warranty of Manufacturer / Importer with Batch number and Quantity at the time of supply of medicines.**
- 44. The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi.**

45. Distributor once nominated by the manufacturer / importer will be for the whole contract period and manufacturer / importer cannot change its distributor during the contract period in any case.
46. No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
47. Printed price list of the manufacturer / importer for goods should be submitted.
48. All Tablet / Capsule dosage form should be offered in the blister / strips pack (**where applicable**).
49. All Antibiotics injection (dry suspension) should be quoted with solvent.
50. The dosage form, strength of medicines, specification given in the tender list, shall comply with the quoted items. Any other strength of medicine which is not mentioned in the tender will not be considered.
51. Supplies are required as early as possible. The bidder may, however, give their short guaranteed delivery period by which the supply will be completed positively.
52. The manufacturer / importer of sub-standard adulterated spurious, counterfeit, misbranded or contaminated medicine(s) item(s) etc., may be black listed by the competent authority (as per Rule-35 and relevant rules / regulations / polices / instructions of SPPRA).
53. If supplied goods are declared sub-standard, adulterated, Spurious, counterfeit, Misbranded or contaminated the Manufacturer and their Distributor are equally responsible and are bound to supply additional quantity of whole batch free of cost. (the case will be dealt in accordance to the Drug Act, 1976).
54. The successful bidder shall pay the testing fees directly to the Provincial Drug Testing Lab or from federal Drug Testing Laboratory for the batches to be supplied and should supply extra quantity of drug / drugs used for testing purpose.
55. The drugs shall be accompanied by the necessary warranty on Form 2-A (on non-judicial stamp paper) in accordance with the provision of the Drugs Act 1976 and rules framed there under.
56. The sample of the drugs supplied by the vendors will be drawn for test and analysis purpose under Drugs Act 1976.
57. The supply should be executed in minimum number of batches.

**58.** The vendors who quote dispensing items (Methylated spirit, paraffin etc.) must possess re-packing License issued from Drugs Regulatory Authority Pakistan (DRAP) or their offer will be rejected.

I / We agree to above mentioned Terms & Conditions:

Name of Bidder \_\_\_\_\_

C.N.I.C # \_\_\_\_\_ **(Copy must be attached)**

Contact # \_\_\_\_\_

Email Address \_\_\_\_\_

Full Address \_\_\_\_\_

Signature & Rubber Stamp \_\_\_\_\_

## **CRITERIA FOR EVALUATION OF BID**

**(Bidders are required to submit following documents in mentioned sequence)**

<b>TECHNICAL EVALUATION CRITERIA (MANDATORY)</b>			
<b>S.#</b>	<b>List of Documents</b>	<b>Yes</b>	<b>No</b>
1.	Compliance of Terms & Conditions / Instructions mentioned in the SBD. 1. Attached authorized person CNIC copy. 2. Complete Bidding Document, duly signed and stamped on its each/every page as acceptance of all terms & conditions <b>(If above points compliance not found offer will be rejected).</b>		
2.	Relevant <b>Experience with documentary proof (Last Three Years)</b> Award of contract / Supply order with delivery challan copies. <b>(If Award of contract / Supply order not found with delivery challan copies, experience would not be count offer or proposal will be rejected).</b>		
3.	Bidder already providing same services at <b>Shaheed Mohtarma Benazir Bhutto Institute of Trauma</b> should obtain & attach a satisfactory performance certificate from competent authority (for the financial year in which the bidder last provided its services). <b>In case of new bidder will attached other acknowledge Institutions satisfactory certificate.</b>		
4.	Copy of Valid <b>Income Tax (FBR) Registration certificate</b> with Active Tax Payer Status on FBR website		
5.	Copy of Financial year <b>Paid Income tax and return (Recent Last Three Years)</b>		
6.	Attach Valid Recent Copy of <b>Professional Tax Certificate.</b>		
7.	Attached copy of valid General Sales Tax ( <b>GST-FBR</b> ) Registration certificate with <b>Active Tax Payer Status</b> on FBR website (for supply of goods)		
8.	<b>Bank Certificate / Bank Statement</b> regarding financial soundness of the firm to do business up till <b>PKR 300 Million or more.</b>		
9.	Certificate that they are <b>self-manufacturer / sole importer / Authorization Distributor letter from manufacturer.</b> (Distributor of manufacturer required to submit letter from manufacturer directly to SMBBIT that if in case change of distributor manufacturer will be responsible).		
10.	<b>DRAP Registered certificate</b> copy against quoted items (where applicable) ( <b>Certificate should also be attached which will be verified by concerned authority.</b> )		
11.	Copy of valid <b>Drugs Manufacturing License / Drug Sale license</b> whichever is applicable.		

<b>TECHNICAL EVALUATION CRITERIA (MANDATORY)</b>			
<b>S.#</b>	<b>List of Documents</b>	<b>Yes</b>	<b>No</b>
13.	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted and litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / autonomous body or Private Sector Organization anywhere in Pakistan. <b>(Undertaking should be as attached sample as per table of content point # 14). (ANNEXURE-F)</b>		
14.	Submission of undertaking on legal valid and attested stamp paper regarding <b>supply of required items within stipulated time as define in (ANNEX-C) with quality certificate from the authorized Laboratory (Where applicable). (ANNEXURE-G)</b>		
15.	Submission of an undertaking on legal, valid, and attested stamp paper regarding all quoted item rates is less than the existing trade price, and quoted prices are discounted if any item price is higher than the other organization's quoted price, the procuring agency rejects our bid(s) at any stage. <b>(ANNEXURE-H)</b>		
16.	<b>Pay order of Bid security</b> should be attached along with bidding documents.		
17.	Soft Copy <b>(USB)</b> containing all documents and form <b>(In Excel/DOC format and searchable)</b>		
18.	Bids should be submitted in the form given in <b>ANNEXURE-B</b> (Sample Performance for a Financial Bid).		
19.	Bid Letter Form on bidder's letter head as per sample of this bidding documents duly sign and stamp. <b>(ANNEXURE-E)</b>		

**NOTE:**

1. The offer will not be entertained or considered nonresponsive if any of the above-mentioned required documents are not found attached.
2. Bidder should take their unapproved samples within 30 days after the BER announcement, Institute will not be responsible for any claim made after 30 days.
3. Items will be procured on approved quality / sample basis; **hence bidders are required to submit sample as per Term & Condition Point # 18 & 19.**
4. The technical evaluation carried out by the Procurement Committee, SMBBIT, Karachi will be final, which will be assessed on technical aspect and clinical experience basis of the Consultant(s) in the relevant specialty.
5. Specifications approved by the Consultant(s) in the relevant specialty will be considered by the Procurement Committee.
6. All Surgical & disposable items must be DRAP Registered where applicable. (Certificate should also be attached which will be verified by concerned authority).

### SAMPLE PERFORMA FOR FINANCIAL BID

S · #	Item #	Name of Items	Tentative Qty.	U.O.M	Firm Name	Brand Name	MFG by	DRAP Reg. #	Pack Size	Trade Price	Offered Price	Total Amount	5% Quoted amount



**SCHEDULE OF REQUIREMENT  
FOR PROCUREMENT OF DRUGS / MEDICINES / CONTRAST  
MEDIA AND ALLIED ITEMS ON FRAME WORK CONTRACT  
BASIS  
TENDER REF. # PROC/SMBBIT/(D&M-03)/2023-24**

The Shaheed Mohtarma Benazir Bhutto Institute of Trauma Authority reserves right to increase / decrease or delete the quantities., at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during contract period i.e. 1 year from the signing of Contract Agreement.

Item(s) mentioned in Bill of quantities & Price schedule are on estimate basis procurement committee and end user purchase item(s) as and where required basis, after the acceptance of the tender by the bidder(s) / Firm(s), signing of the contract, purchase order will be issued during the Contract period and if supply order is not executed by the bidder(s) / Firm(s), the performance security shall be forfeited to the Government Accounts without any notice.

1. **DELIVERY:** 100% quantity shall be supplied **within 15 days** from the date of Supply order. The Liquidated / damages in the event of completion beyond the given schedule shall be (mentioned in bidding data sheet). In case of failure hospital reserve the right to take any action according to SPPRA Rules 2010 (Amended till date).  
**(If bidder gives supply time more than 15 days that bid will not be considered / acceptable).**
2. **NAME AND ADDRESS OF THE CONSIGNEE:** Store Department of SMBB Institute of Trauma, Karachi, and satellite trauma centers in different locations of Sindh Province.
3. **DISPATCH INSTRUCTION:** Free Delivery to the Consignee I.e. Store Dept. SMBB Institute of Trauma, Karachi and satellite trauma centers in different locations of Sindh Province, Between 09:00am to 03:00pm.
4. **PART SUPPLY / PART PAYMENT:** Allowed

**(Note:** It should be mentioned on the Delivery Note 1st Supply, 2nd Supply and Final Supply & on Invoice / Bill that this is 1st Bill, 2nd Bill and in the last supply Final Bill) else in delay of payment the firm will be held responsible).

**BILL OF QUANTITIES AND PRICE SCHEDULE  
FOR PROCUREMENT OF DRUGS / MEDICINES / CONTRAST  
MEDIA AND ALLIED ITEMS ON FRAME WORK CONTRACT  
BASIS**

**TENDER REF. # PROC/SMBBIT/(D&M-03)/2023-24**

<b>S #</b>	<b>Item Description</b>	<b>Tentative Qty</b>	<b>U.O.M</b>
<b>A</b>	<b>GENERAL INJECTABLE:-</b>		
1	0.5mg Freeze Dried Bone Morphogenic Protein Type 2 with BMP-2 Coated	5	Pcs.
2	4% Modified Fluid Gelatin, 500ml	1,500	Pcs.
3	Adenosine 6mg/23	45	Pcs.
4	Adrenaline 1mg/1ml	12,000	Pcs.
5	Albumin Human 20%, 100ml	50	Pcs.
6	Albumin Human 20%, 50ml	100	Pcs.
7	Amino Acid 5%,Vitamins + Sorbitol 10%, 500ml With Eurocap	1,800	Pcs.
8	Amiodarone 150mg/3ml	250	Pcs.
9	Atracurium besylate 30mg/3ml	40,000	Pcs.
10	Atracurium besylate 50mg/5ml	1,000	Pcs.
11	Atropine sulphate 1mg/1ml	10,000	Pcs.
12	Balance Solution ISO 1000ml	500	Pcs.
13	Bupivacaine HCl 0.5% (Heavy) for spinal anesthesia	2,500	Pcs.
14	Bupivacaine HCl 50mg/10ml, Plain	3,500	Pcs.
15	Calcium gluconate 10%, 1g/10ml	2,000	Pcs.
16	Cardioplegia (Magnesium chloride) 200mg/10ml	500	Pcs.
17	Dexamethasone 4mg/1ml	44,000	Pcs.
18	Dexmedetomidine Injection 100mcg/2ml	2,000	Pcs.
19	Dextrose 25%, 20ml	15,000	Pcs.
20	Diazepam 10mg/2ml	10,000	Pcs.
21	Digoxin 500mcg/2ml (Lanoxin)	100	Pcs.
22	Dimenhydrinate 50mg/1ml	40,000	Pcs.
23	Dopamine 200mg/5ml	100	Pcs.
24	Drotaverin 40mg/2ml	2,000	Pcs.
25	Enoxaparin 40mg/0.4ml	8,000	Pcs.
26	Enoxaparin 60mg/0.6ml	4,000	Pcs.
27	Fibrinogen, Factor XIII, Aprotinin, Thrombin Combination Set 1ml	20	Pcs.
28	Furosemide 20mg/2ml	8,000	Pcs.
29	Glyceryl Trinitrate 10mg/10ml (Nitroglycerin) Concentrate	50	Pcs.
30	Glyceryl Trinitrate 50mg/10ml (Nitroglycerin) Concentrate	100	Pcs.
31	Glycopyrolate 0.2mg/1ml, Plain	5,000	Pcs.

<b>S #</b>	<b>Item Description</b>	<b>Tentative Qty</b>	<b>U.O.M</b>
32	Glycopyrolate 0.5mg + Neostigmine methylsulphate 2.5mg/ 1ml	4,000	Pcs.
33	Haloperidol 5mg/1ml	500	Pcs.
34	Heparin 25000IU/5ml	1,000	Pcs.
35	Hydralazine HCl 20mg/ml	2,500	Pcs.
36	Hydrocortisone sodium succinate 250mg	4,600	Pcs.
37	Imipenem + Cilastatin 500mg	1,000	Pcs.
38	Insulin Plain (Regular) 1000IU/10ml	100	Pcs.
39	Insulin Premixed 70/30 (70% NPH + 30% Regular) 1000IU/10ml	100	Pcs.
40	Isosorbide dinitrate 10mg/10ml	50	Pcs.
41	Ketamine 500mg/ 10ml	1,000	Pcs.
42	Ketorolac 30mg/1ml	30,000	Pcs.
43	Labetalol 50mg/10ml	1,000	Pcs.
44	Levetiracetam 500mg/5ml	15,000	Pcs.
45	Lignocaine HCl 2% + Adrenaline (200mg+50mcg/10ml)	8,000	Pcs.
46	Lignocaine HCl 2%, 10ml	10,000	Pcs.
47	Lipid Emulsion 20%, 250ml	500	Pcs.
48	Magnesium Sulphate 5g/10ml	500	Pcs.
49	Metoclopramide 10mg/2ml	45,000	Pcs.
50	Metoprolol 5mg/5ml	100	Pcs.
51	Midazolam 5mg/5ml	30,000	Pcs.
52	Minocycline 100mg	100	Pcs.
53	Multibionta 10ml (Vit A,B Complex C,D, Folic Acid)	150	Pcs.
54	Nalbuphine 10mg/1ml	40,000	Pcs.
55	Naloxone 0.4mg/1ml	50	Pcs.
56	Noradrenaline 4mg/4ml	12,000	Pcs.
57	Octreotide 0.05mg/1ml (Sandostatin)	1,000	Pcs.
58	Octreotide 0.1mg/1ml (Sandostatin)	1,000	Pcs.
59	Octreotide LAR 20mg	1,000	Pcs.
60	Omeprazole 40mg	35,000	Pcs.
61	Ondansetron 8mg/4ml	7,500	Pcs.
62	Papaverin HCL 60mg/2ml	200	Pcs.
63	Paracetamol 1g/100ml	1,000	Pcs.
64	Pheniramine maleate 50mg/2ml	1,000	Pcs.
65	Phenylephrine 10mg/1ml	1000	Pcs.
66	Phenytoin sodium 250mg/5ml	2,500	Pcs.
67	Potassium chloride 7.4%, 20ml (KCl)	10,000	Pcs.
68	Propofol 1% (10mg/ml) 20ml with Long and Medium Chain Triglyceride	3,500	Pcs.
69	Protamine sulphate 50mg/5ml	300	Pcs.
70	Sodium bicarbonate 0.7%, 50ml	500	Pcs.
71	Sodium bicarbonate 8.4%, 50ml	2,000	Pcs.
72	Sodium Tetradecyl Sulfate 3% 60mg/2ml	150	Pcs.
73	Sodium valproate 500mg/5ml	1,000	Pcs.

<b>S #</b>	<b>Item Description</b>	<b>Tentative Qty</b>	<b>U.O.M</b>
74	Suxamethonium chloride 100mg/2ml	3,500	Pcs.
75	Teriparatide 2mcg	10	Pcs.
76	Tetanus Immunoglobulin 250IU/1ml	1,000	Pcs.
77	Tetanus Toxoid 0.5 ml (WHO Recommended)	8000	Pcs.
78	Tramadol 100mg/2ml	50,000	Pcs.
79	Tranexamic Acid 500mg/5ml	12,000	Pcs.
80	Vasopressin 20IU/1ml	83	Pcs.
81	Verapamil HCl 5mg/2ml	50	Pcs.
82	Vitamin K1 10mg/1ml (I.V Inj.)	700	Pcs.
<b>B</b>	<b>ANTIBIOTICS INJECTABLES:</b>		
83	Amikacin 500mg/2ml	2,000	Pcs.
84	Amphotericin B 50mg	50	Pcs.
85	Azeteronem	100	Pcs.
86	Caspofungin Acetate 50mg	100	Pcs.
87	Cefazolin 1g	1,000	Pcs.
88	Cefepime 1g	100	Pcs.
89	Cefotaxime Sodium 1g	250	Pcs.
90	Ceftaroline Fosamil 600mg	2,000	Pcs.
91	Ceftazdime / Avibactam 2g/0.5g	250	Pcs.
92	Ceftazidime 1g	5,500	Pcs.
93	Ceftriaxone sodium 1g	50,000	Pcs.
94	Ceftriaxone sodium 2g	2,000	Pcs.
95	Cefuroxime 1.5g	1,000	Pcs.
96	Cefuroxime 750mg	50	Pcs.
97	Ciprofloxacin 200mg/100ml	15,000	Pcs.
98	Clavulanic Acid + Amoxicillin 0.6gm.	2,000	Pcs.
99	Clavulanic Acid + Amoxicillin 1.2gm.	18,000	Pcs.
100	Clindamycin 600mg/4ml	2,000	Pcs.
101	Colistimethate sodium 1 Million IU	40,000	Pcs.
102	Ertapenem Sodium 1g	2,000	Pcs.
103	Fluconazole 100mg	4,000	Pcs.
104	Fosfomycin sodium 1g	50	Pcs.
105	Gentamycin 80mg/2ml	5,000	Pcs.
106	Imipenem + Cilastatin 500mg	2,000	Pcs.
107	Levofloxacin 500mg/100ml (Leflox)	500	Pcs.
108	Linezolid 200mg/100ml	2,000	Pcs.
109	Linezolid 600mg/300ml	500	Pcs.
110	Liposomal Amphotericin	2,000	Pcs.
111	Maglumine indomethacine	40	Pcs.
112	Meropenem 1g	25,000	Pcs.
113	Metronidazole 500mg/100ml	10,000	Pcs.
114	Minocycline 100mg	3,000	Pcs.

<b>S #</b>	<b>Item Description</b>	<b>Tentative Qty</b>	<b>U.O.M</b>
115	Moxifloxacin 400mg/250ml Infusion (Moxiget)	200	Pcs.
116	Piperacillin + Tazobactam 2.25 gm (Lyophilized Powder)	3,000	Pcs.
117	Piperacillin + Tazobactam 4.5 gm (Lyophilized Powder)	40,000	Pcs.
118	Posaconazole	2,000	Pcs.
119	Tigecycline 50mg (Tygacil)	200	Pcs.
120	Vancomycin 1g	8,000	Pcs.
121	Voriconazole 200mg	500	Pcs.
<b>C</b>	<b>TABLETS / CAPSULE</b>		
122	Acetazolamide 250mg	15,000	Pcs.
123	Acetyl cysteine sachets	500	Pcs.
124	Acetylsalicylic Acid 75mg	5,000	Pcs.
125	Amlodipine 5mg	7,000	Pcs.
126	Atorvastatin 10mg	5,000	Pcs.
127	Baclofen 10mg	2,000	Pcs.
128	Cefixime 400mg	500	Pcs.
129	Ciprofloxacin 500mg	5,000	Pcs.
130	Clavulanic Acid + Amoxicillin 625mg	15,000	Pcs.
131	Clindamycin 300mg	25,000	Pcs.
132	Fosfomycin granules	500	Pcs.
133	Gabapentin 100mg	1,000	Pcs.
134	Levetiracetam 250mg	1,000	Pcs.
135	Linezolid 600mg	600	Pcs.
136	Metronidazole 400mg	1,200	Pcs.
137	Myrin P Forte (Iso. 75mg, Rif. 150mg, Eth. 275mg, Pyn. 400mg)	5,000	Pcs.
138	Naproxen sodium 500mg	1,000	Pcs.
139	Nimodipine 30mg	9,000	Pcs.
140	Omeprazole 20mg	30,000	Pcs.
141	Orphenadrine 50mg, Paracetamol 450mg, Caffein 30mg	15,000	Pcs.
142	Paracetamol 500mg	100,000	Pcs.
143	Phenytoin sodium 100mg	3,000	Pcs.
144	Prednisolone 5mg	5,000	Pcs.
145	Pregabalin 75mg	3,000	Pcs.
146	Rosuvastatin 10mg	1,000	Pcs.
147	Serratiopeptidase 5mg	2,000	Pcs.
148	Tizanidine 2mg	1,000	Pcs.
149	Tramadol 50mg	5,000	Pcs.
150	Vitamin B6 (Pyridoxine) 50mg	2,000	Pcs.
<b>D</b>	<b>SOLID / LIQUID / GEL / OINT.</b>		
151	Acetylcysteine 200mg Sachet	8000	Sachet
152	Alcoholic wipes – Jar of 100pcs.	400	Jars.
153	Beclomethasone 0.8mg + Salbutamol 1.6mg Aerosol Solution	6000	Pcs.

<b>S #</b>	<b>Item Description</b>	<b>Tentative Qty</b>	<b>U.O.M</b>
154	Beclomethasone 0.8mg/2ml Aerosol Solution	8000	Pcs.
155	Chloroxylonol (Dettol) Antiseptic 1L	30	Bottle
156	Ciprofloxacin 0.3% + Dexamethasone 0.1% Eye/Ear Drop	50	Pcs.
157	Ciprofloxacin 0.3% Ear Drops, 5ml	100	Pcs.
158	Clavulanic Acid+ Amoxicillin (156.25mg/5ml) 90ml Syrup / Suspension	100	Bottle
159	Clavulanic Acid+ Amoxicillin DS 312.5mg/5ml 90ml Syrup / Suspension	100	Bottle
160	Cranberry 250mg Powder Extract Sachet	1500	Sachet
161	Chlorhexidine 0.2% Antiseptic Mouthwash	2000	Pcs.
162	Cyclopentolate HCl 1% Eye Drops, 5ml	200	Pcs.
163	Dimenhydrinate (12.5mg/5ml) 60ml Syrup	65	Bottle
164	Dioctahedral Smectite 3g, Sachet (Smecta)	4000	Sachet
165	Enterogermina (Bacillus Clausii) 5ml Liquid	200	Pcs.
166	Formaldehyde 37% (Formalin) Sol. 1L	150	Bottle
167	Fosfomycin 3g Granules Sachet	60	Sachet
168	Glycerin Suppository	3100	Pcs.
169	Hand Sanitizer (Alcohol) with moisturizer, 1000ml	4000	Bottle
170	Hydrogen peroxide (450ml each bottle)	2000	Bottle
171	Ibuprofen (100mg/5ml), (90ml each bottle)	500	Bottle
172	Ibuprofen DS (200mg/5ml), (90ml each bottle)	1000	Bottle
173	3% Glutaraldehyde reusable sterilizing and high level disinfecting solution for endoscopes intruments pack size 1 liter or 5 liter Instrument Disinfectant	100	Liter
174	Ipratropium bromide(Atem 0.025% Nebuliser Solution)	30,000	Pcs.
175	Isoflorane Inhalation Sol. (100ml each bottle)	1,200	Bottle
176	Kleen Enema 120ml (Na Biphosphate 1.6g+ Na Phosphate 0.6g/10ml)	800	Pcs.
177	Lactulose (3.35g/5ml), (120ml each bottle)	2,000	Bottle
178	Lidocaine 2% Gel, 15g (Xylocaine)	13,000	Pcs.
179	Liq. Paraffin 1.25ml	800	Pcs.
180	Methyl Spirit	500	Liter
181	Moxifloxacin HCl 0.5% Eye Drops, 5ml	3,000	Pcs.
182	Nystatin Oral Drops (100000U/1ml), 30ml	250	Pcs.
183	Ofloxacin 0.3% Eye Drops, 5ml	100	Pcs.
184	Omeprazole 20mg Sachet	200	Sachet
185	Oral Rehydration Salt (ORS) Sachet	5000	Sachet
186	Oint. Polymyxin B Sulphate + Bacitracin Eye Oint. Tube of 3.5gms	3,000	Tube
187	Oint. Polymyxin B Sulphate + Bacitracin Skin Oint. Tube of 20gms	5,000	Tube
188	Paracetamol (120mg/5ml), (60ml each bottle)	500	Bottle
189	Phenylephrine HCl 10% Eye Drops, 5ml	100	Pcs.
190	Polyvinyl Alcohol 1.4%, Povidone 0.6% Eye Drops, 10ml	1900	Pcs.
191	Potassium Chloride 10% (20mEq/15ml) 120ml Solution	400	Pcs.
192	Potassium Chloride 20% (40mEq/15ml) 120ml Solution	300	Pcs.
193	Povidone Iodine Scrub 450ml	1,000	Bottle
194	Povidone Iodine Solution 450ml	2,000	Bottle

<b>S #</b>	<b>Item Description</b>	<b>Tentative Qty</b>	<b>U.O.M</b>
195	Prednisolone acetate 1% Eye Drops, 5ml	2,500	Pcs.
196	Proparacaine HCl 0.5% Eye Drops, 15ml	200	Pcs.
197	Salbutamol (5mg/1ml) Respirator Sol., 20ml	200	Pcs.
198	Sevoflurane Inhalation Sol. (250ml each bottle)	100	Bottle
199	Soda Lime 4.5 / 5 Liter Packing bottel	150	Bottle
200	Surface disinfectant based on glutaraldehyde, benzalkonium chloride and didecvldimethvlammonium chloride 5 Liter Packing	250	Bottle
201	Tobramycin 0.3% + Dexamethasone 0.1% Eye Drops, 5ml	200	Pcs.
202	Tobramycin 0.3%, Dexamethasone 0.1% Eye Ointment, 3.5g	200	Pcs.
203	Tropicamide 1% Eye Drops, 15ml	800	Pcs.
204	Xylometazoline HCl 0.1% Nasal Spray, 15ml (Xynosine)	500	Pcs.
<b>E</b>	<b>DRIPS</b>		
205	0.45% Sodium chloride + 5% Dextrose, 500ml (DS 1/2)	3,500	Pcs.
206	Dextrose 25%, 20ml	5,000	Pcs.
207	Dextrose 5% + Sodium Chloride 0.9%, 500ml (Dextrose saline)	1,500	Pcs.
208	Dextrose water 5% 500ml	2,500	Pcs.
209	Mannitol 20%, 500ml	3,000	Pcs.
210	Ringer Lactate, 1000ml	10,000	Pcs.
211	Ringer Lactate, 500ml	40,000	Pcs.
212	Sodium chloride 0.9%, 1000ml	20,000	Pcs.
213	Sodium chloride 0.9%, 100ml (Euro Cap)	120,000	Pcs.
214	Sodium chloride 0.9%, 500ml	100,000	Pcs.
<b>F</b>	<b>ANTI CANCER / ANTIVIRAL INJECTIONS</b>		
215	Bevacizumab 400mg/16ml Injection	80	Pcs.
216	Remdesivir 100mg/2ml	80	Pcs.
217	Tocilizumab 400mg/4ml	80	Pcs.
<b>G</b>	<b>X-RAY FILMS / CONTRAST</b>		
218	China Barium Contrast	2190	Packets
219	CT Syringes compatible with existing machines (Maxeon Salient) 190ml syringe with QFT	400	Pcs.
220	E-Z Barium Contrast	730	Bottle
221	Gadopentetate Dimeglumine 469.01 mg / ml (20ml)	1,500	Bottle
222	Gastrografin	50	Pcs.
223	MRI Contrast Gadobutrol 1 mmol/ ml (7.5 ml) Per filled syringes	1,000	Bottle
224	Non Ionic Contrast injection CT scanner 350 100 ml	4,000	Bottle
225	Ultrasound Gel, (500ml each bottle)	3000	Liter
226	Ultrasound Roll Printer	800	Roll
227	Urographin	365	Ampule

**Note:**

1. The offer will not be entertained if the required documents are not found attached.
2. Items will be procured on approved quality/ sample basis; **hence bidders are required to submit sample as per Term & Condition point # 18 & 19.**
3. The technical evaluation carried out by the Procurement Committee, SMBBIT, Karachi will be final, which will be assessed on technical aspect and clinical experience basis of the Consultant(s) in the relevant specialty.
4. Specifications approved by the Consultant(s) in the relevant specialty will be considered by the Procurement Committee.
5. All Surgical & Disposable items shall be DRAP Registered. **(Certificate should also be attached which will be verified by concerned authority).**
6. Preference will be given to those injection(s) which will be offered in lyophilized powdered form.

Signature of Manufacturers /Importers/Sole Agents/Contractors: - \_\_\_\_\_

Name of Medical Store: - \_\_\_\_\_

Full Address: \_\_\_\_\_

Telephone # Shop: \_\_\_\_\_ Cell No: - \_\_\_\_\_

Email Address (if any) \_\_\_\_\_



## BID LETTER FORM

From:

(Registered name and address of the bidder)

To:

Executive Director,  
Shaheed Mohtarma Benazir Bhutto Institute of Trauma,  
Karachi – 74200

Dear Sir / Madam,

Having examined the bidding document and amendment thereon we the undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated\_\_\_\_\_

**Tender Title:** \_\_\_\_\_

We undertake to provide services / execute the above project or it part assigned to us in conformity with the said bidding documents for an estimated sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) (total bid amount in words and figures) which may vary in accordance with the schedule of prices attached herewith and coverage options made by SMBBIT or its user organization.

**If our bid is accepted, we undertake to;**

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature  
and seal.

# CONTRACT AGREEMENT

## Tender Title

This Contract Agreement (hereinafter called the Agreement) made on \_\_\_ day of \_\_\_\_\_ Year.

## BETWEEN

M/s. \_\_\_\_\_

A Contractor, having its office at **Bidder's address** (Hereinafter mentioned as **Contractor**), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

**SHAHEED MOHTARMA BENAZIR BHUTTO ISTITUTE OF TRAUMA** A department under Government of Sindh, having its office at SMBBIT, Chand Bibi Road, Karachi Sindh, Pakistan hereinafter mentioned as "**the Client**", which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

WHEREAS the Contractor has agreed to render certain services i.e. "**Tender Title**" to SMBBIT Karachi and has necessary know how and staff in the respect.

AND

WHEREAS the Client is desirous of availing the services offered by the contractor for "**Tender Title**" for its premises at the cost of **Rs. \_\_\_\_\_/-** (The contract amount) as per below mentioned BOQ.

Brief particulars of the services which shall be supplied / provided by the Supplier are as under:

Item. #	DESCRIPTION	Unit Quantity	Unit	Quoted Rate

- 1. Bidding Documents all terms & conditions**
- 2. Instructions to bidders**
- 3. Bidding Data Sheets**
- 4. Supply Schedule**

Now this agreement witnesseth as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.

2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
  - a. Purchase order(s)/ Letter of Acceptance where applicable.
  - b. The completed Form of Bid along with Schedules to Bid.
  - c. Condition of Contract & Contract Data
  - d. The priced Scheduled of prices
  - e. The specifications
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. The Contract Price of tender will be Rs: \_\_\_\_\_/Year;
6. That estimated cost of tender is on approximate basis and may vary in case of forced majeure or as per the demand of situation.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

This contract will be extendible on the same rates till the allocation of new tender.

Signature of the Supplier

Signature of the Purchaser

\_\_\_\_\_

\_\_\_\_\_

(Seal)

(Seal)

# FORM OF PERFORMANCE SECURITY (Bank Guarantee)

Guarantee No.: \_\_\_\_\_

Executed on: \_\_\_\_\_

Expiry date: \_\_\_\_\_

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with complete address (Scheduled Bank in Pakistan):

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Name of Principal (Contractor, Manufacturer, Supplier or any bidder) with complete address:

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Penal Sum of Security (express in words and figures):

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Letter of Acceptance No. \_\_\_\_\_ Dated: \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the are e of the said Principal we, the Guarantor above named, are held and firmly bound unto the Chief Operating Officer (COO), SMBBIT, Karachi (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has accepted the Employer's above said Letter of Acceptance for \_\_\_\_\_ (Name of Contract) for the \_\_\_\_\_ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents- during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Condition of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition

of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, \_\_\_\_\_ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contractor has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness:

\_\_\_\_\_  
Guarantor (Bank)

1. \_\_\_\_\_  
(Name, Title, Signature & Seal)

Signature:

\_\_\_\_\_

-

2. \_\_\_\_\_  
(Name, Title, Signature & Seal)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## AFFIDAVIT (on Judicial Stamp Paper)

I/We, the undersigned [Name of the Supplier] hereby solemnly declare and undertake that:

1. We have read the contents of the Bidding Document and have fully understood it.
2. The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
3. The Goods that we propose to supply under this contract are eligible goods within the meaning of this SBD.
4. The undersigned are also eligible Bidders within the meaning of the Standard Bidding Documents.
5. The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
6. The undersigned have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent related to this bid or award or contract.
7. **The undersigned are not blacklisted or facing debarment from any Government, or its organization or project.**
8. That undersigned has not employed any child labor in the organization/unit.
9. We understand that the Selection and Rate Contracting Committee of the Procuring Agency is not bound to accept the lowest or any other bid they may receive.

We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signatures with stamp

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

CNIC No. \_\_\_\_\_

For Messrs. [Name of Supplier]

**UNDERTAKING (Stipulated Time)**

I/We, the undersigned [**Name of the Supplier**] hereby solemnly declare and undertake that:  
Supply of Quoted items will be delivered in stipulated time as mentioned in bidding data and with  
quality certificate from the authorized Laboratory (Where applicable).

Signatures with stamp

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

CNIC No. \_\_\_\_\_ (**Copy must be attached**)

For Messrs. [**Name of Supplier**]

**UNDERTAKING (Quoted Price)**

I/We, the undersigned [**Name of the Supplier**] hereby solemnly declare and undertake that:  
**all quoted item rates is less than the existing trade price, and quoted prices are discounted, if any item price is higher than the other organization's quoted price, the procuring agency rejects our bid(s) at any stage.**

Signatures with stamp

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

CNIC No. \_\_\_\_\_ (Copy must be attached)

For Messrs. [**Name of Supplier**]



# INTEGRITY PACT

## DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number: **NO.**

**Dated:**

Contract Value: **Rs.**

Contract Title:

**M/s.** \_\_\_\_\_ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **M/s.** \_\_\_\_\_ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, SMBBIT Karachi (PA), except that which has been expressly declared pursuant hereto.

**M/s.** \_\_\_\_\_ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

**M/s.** \_\_\_\_\_ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **M/s.** \_\_\_\_\_ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **M/s.** \_\_\_\_\_ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

\_\_\_\_\_  
**M/s.** \_\_\_\_\_

\_\_\_\_\_  
**Executive Director / DDO**